



RASHTRIYA RAKSHA UNIVERSITY
(An Institution of National Importance)
Pioneering National Security and Police University of India
Lavad - Dehgam -382305, Gandhinagar, Gujarat, INDIA

Walk-In-Interview 20/2021

Walk-In-Interview for following Teaching & Non- Teaching post purely on contractual basis are being scheduled at Rashtriya Raksha University, Lavad, Ta- Dahegam, Gandhinagar, Gujarat, INDIA

Sr. No.	Name of the Post	Nature of Position	Monthly Fixed Remuneration	Date of Interview
01	Associate Professor	Contractual	INR 1,00,000- INR 1,20,000	31/12/2021
02	Library & Information Assistant	Contractual	INR 40,000- INR 50,000	31/12/2021
03	Campus Director	Contractual	INR 1,00,000- INR 1,20,000	03/01/2022
04	Executive Director (SASTRA)& Directorate Innovation & Incubation	Contractual	INR 90,000- INR 1,00,000	03/01/2022
05	Assistant Hostel Warden- Boys & Girls	Contractual	INR 25,000- INR 35,000	04/01/2022
06	Assistant Engineer- Civil	Contractual	INR 40,000- INR 50,000	04/01/2022
07	Senior Manager- Internship & Placement	Contractual	INR 60,000- INR 70,000	05/01/2022
08	Administrative Assistant cum coordinator	Contractual	INR 20,000- INR 25,000	05/01/2022
09	Student Adviser	Contractual	INR 20,000/-	06/01/2022
10	Vigilance Officer	Contractual	INR 60,000/- on full-time basis / pro rata for part- time basis	06/01/2022
11	Project Officer	Contractual	INR 40,000- INR 50,000	07/01/2022

12	Academic and Training Officer	Contractual	INR 50,000	07/01/2022
I/c Registrar				

Eligibility Criteria for the Contractual Position

(Sr. No. 1)

Associate Professor

Educational Qualification & Experience

- A good academic record, with a Ph.D. Degree in the concerned/allied/relevant disciplines.
- A Master's Degree with at least 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed).
- A minimum of eight years of experience of teaching and / or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry with a minimum of seven publications in the peer-reviewed or UGC-listed journals and a total research score of Seventy five (75) as per the UGC guidelines.

Key Responsibilities:

- Developing and delivering course material, curricula, and syllabi.
- Assisting with the training and recruitment of new lecturers, teaching assistants, and Professors.
- Conducting research, publishing papers, and attending conferences.
- Attending academic events and networking with other researchers and field experts.
- Supervising, advising, and mentoring teaching assistants and graduate students.
- Participating in faculty and departmental meetings.
- Shortlisting, interviewing, and selecting students for graduate programs.
- Organizing guest seminars and faculty events where students can interact with established industry professionals.
- Traveling to other higher education settings to gain experience and expand networks.
- Writing proposals to secure research funding
-

Note: Preference may be given to female candidates subject to performance in the Interview

Educational Qualification & Experience

- Graduation in any discipline from recognized university
- Master of Library & Information Science / Master of Library Science or equivalent from any recognized university
- Three years' experience (Post Qualification) in the library

Other desirable Qualification:

- Experience in computerized library environment using standard ILMs like SOUL, Koha etc.
- Knowledge of Digital Library, Institutional Repository, Electronic Database etc.
- Practical Knowledge of D Space, Greenstone and other Open Source Software used in Libraries.
- Effective Communication Skill

Key responsibilities

- To assist in acquisition of Books, eBooks & other Information Sources
- To perform technical processes like Classification, Cataloguing, copy-cataloguing, data validation, data migration, back-up, restore
- To provide support to the users in Information searching from databases / open access resources
- To monitor access of various databases subscribed to the University on a regular basis
- To provide reference services to the users
- Installation and/or Maintenance of Library Software / ILMs and other such tools/software of the library
- To monitor the functioning of various servers, computers, printers, scanners, and other devices/equipment in consultation with IT Support team/Service providers
- To perform Circulation Duty (Issue / Return / Membership Service)
- To prepare user guides, manuals, and other promotional material on library services
- To support Schools, Department, Centres in terms of library services
- To update information and other content about the library on website/webpages in consultation with the Website maintenance team
- To assist Head of the Library in compiling various reports, statistics, guides, and other contents/information.
- Duty may be given on a Holidays / Shift basis as per the need of the library.
- Candidate is expected to stay in the Campus or nearby location of the University.

Note: Preference may be given to female candidates subject to performance in the Interview

Educational Qualification & Experience

- Master degree with 55% in any discipline from a recognized university or any equivalent qualification recognized as such by the Government

Other Desirable qualification

- Advanced communication, public relations, instruction, conflict resolution, multitasking, problem-solving, facilitation, management, critical thinking, decision making, and organizational skills.
- English language skills required may be preferred.
- Monitoring and Supervision of Construction and maintenance work
- Ability to verify construction work with bills of the contractor
- Ability to handle Dead Stock of the campus and procurement of requirement
- Ability to communicate effectively with various stakeholders
- Ability to perform responsibilities with the necessity of close supervision

Key Responsibilities:

- Coordinates the development of the University improvement plan including pathways
 - Involved in campus operations around improvement of instruction by maintaining safe and orderly environments.
 - Supervises the ordering, inventory, and distribution of materials and equipment.
 - Analysis program facilities, equipment, materials and makes recommendations for needed changes.
 - Manages campus facilities, develops disaster, safety, crisis, and evacuation plans, and ensures the security of buildings.
 - Supports staff in curriculum and professional development and in coordinating and implementing special projects.
 - To prepare the e-tender and complete the process as per GOI norms
- Supervision of the University campus and suggest the necessary actions for betterment of the campus.
- Any other responsibilities given by the Supervisory officers or by the University.

Educational Qualification & Experience

- Master degree with three years' experience/Bachelor degree with five years' experience in any discipline from a recognized university or any equivalent qualification recognized as such by the Government. Knowledge of International practices and commensurate with National Security Objectives.

Minimum eight years of experience in the areas like:

- Product Design & Development
- Technology Transfer & other IPR related activities
- Innovations, Incubations, Entrepreneurship and Start-ups Funded Research Projects
- Strong understanding of local, national, and global Start-up ecosystems
- Adequate knowledge of IPR policies and patent filing
- Knowledge of creation of Infrastructure, Policies, Processes, and Frameworks for Incubation and Start-ups
- Knowledge of business plan development, strategic partnership, market analysis, and company registrations
- Knowledge of SSI/MSME registration
- Strong communicative and analytical skills
- Should possess administrative, managerial, and leadership skills
- Ability to work independently and provide vision to the incubate companies and Start-ups
- Ability to liaise with another Incubation center of Govt. of Gujarat.
- Ability to guide and encourage student participation in startups.

Note: Preference may be given to female candidates subject to performance in the Interview

Educational Qualification & Experience

- Bachelors in any discipline from recognized University with minimum 3 years' experience in relevant field preferably in academic institution/Government/Semi-Government/private institutions.

Other desirable Qualification:

- Fluency in English is essential.
- Excellent verbal and written communication skills.
- Should have adequate knowledge of computers.

Key responsibilities

- Overall administration of all the hostels and office of the hostel
- To maintain the coordination of wardens of various hostels for the smooth running of day to day routine work of hostel office
- To take the steps and measures for overall efficient hostel administrations and welfare.
- Maintaining database of students through hostel office
- Making the policy for allotment of hostels to students
- Implementation of decisions taken by the University authorities
- Communicate with the parents/guardians of the inmates
- Allotment of rooms to the students as per the guidelines issued by the office of the hostel.
- To redress the grievances related to the functioning of the hostel and nominate Warden-Representative. Nominate the students for the mess menu committee, hostel maintenance committee, Cleanliness Committee, and other such committees
- Regular visit to the hostel for better interaction with the students
- To give permission to the Guests for residing in the hostel at the request of the students.
- To supervise the working of the hostel staff
- To solve the day to day problems of the students
- To deal with the acts of indiscipline of the students
- Reporting the cases of serious indiscipline/ragging to the Proctorial committee for further action
- To check the various registers and ledgers maintained by the caretaker and mess supervisor from time to time
- To maintain the overall ambiance of the hostel premises
- To ensure proper maintenance of the rooms and hostel premises
- To do other assigned work as discussed and decided by University.
- Candidate must have to stay at Rashtriya Raksha University Lavad Campus.

Educational Qualification & Experience

- A candidate having Bachelor's degree in civil engineering from recognized University.
- Minimum five (05) years of experience of supervising and Maintainace of civil works in Government/semi government/ University/ International organization. Experience must be considered after graduation.

Other desirable Qualification:

- A candidate having Master's degree from recognized University.
- A candidate must also have good knowledge of computer applications and internet; strong interpersonal skills; exceptional writing and speaking skills; strong ethical convictions and a commitment to quality service; and the ability to competently interact with a culturally and ethnically diverse population of students, faculty, and staff. Knowledge of AutoCAD/ 3D-Max is desirable.

Key Responsibility:

- Supervise execution works at site, check measurement of works, attend to works entrusted by the University Engineer- Civil, for original works as well as maintenance works.
- Maintain stores of civil items required for maintenance/repair works.
- Prepare estimates of maintenance works, minor original works following PWD/CPWD norms.
- Record measurements of works executed departmentally in measurement Books and check contractors' bills; and perform other related duties and special projects as assigned or directed.
- Proven record of integrity, honesty, devotion to services, ability and commitment for long working hours and weekends/holidays and professional commitment to meet deadlines under stressful conditions essential.
- To liase with internal and external authorities and individuals for supervision
- Candidate must have to stay at Rashtriya Raksha University Lavad Campus.
- To perform any other responsibility assigned by the university.

Educational Qualification & Experience

- Master degree with 55% in any discipline from a recognized university or any equivalent qualification recognized as such by the Government
- Eight years' experience in relevant field preferably in educational institution/Public or Private Enterprise or institute.

Other desirable Qualification:

- Experience or ability to generate interest in employment opportunities for students.
- Experience or ability to correspond with prospective recruiters across India and abroad for placements and Internships.
- Ability to Strengthen the Alumni relationships and related activities.
- Ability to Strengthen the Student Exchange and related activities.
- Ability to ensure higher percentage of placement of students for all programs offered at University.
- Ability to organize workshops/ presentations in collaboration with the different organizations for Career Planning services through innovative methods.
- Ability to help students in identifying employment options that match their career interests.
- Ability to deal with media relationships.
- Knowledge of English & Hindi is essential;

Note: Preference may be given to female candidates subject to performance in the Interview

Educational Qualification & Experience

- Master's Degree in any discipline with two years experience in administrative/ academic/ research.
- Excellent knowledge of computer systems with the ability of Gujarati and English typing.
- Ability to innovate and to improve programs or services and to pursue new ideas and methods
- Excellent communication skills
- Fluency in the English language

Other desirable Qualification:

- Demonstrated knowledge of modern electronic record storage and delivery systems
- Positive attitude and ability to plan and adapt to change
- Ability to collaborate effectively with various departments cross-functional teams' faculty, and students from a different state.

Note: Preference may be given to female candidates subject to performance in the Interview

Educational Qualification & Experience:

- Graduate Degree in any discipline
- Excellent Communication Skills in English. Good working knowledge of Gujarati and Hindi languages is highly desirable
- Experience in advising, counseling, providing guidance to the students
- Experience in dealing with students/trainees/families is desirable.
- Having a background or broader understanding in Security, Defense and Police forces would be helpful.
- Fresh graduates or a person with 2-3 years of working experience will be preferred.

Key Role & Responsibility:

1. Help Student in settling down academically, physically and culturally at the RRU
2. Advises on choosing or changing academic programs, navigate with options available in Choice Based Credit System, Online / Distance Learning Opportunities
3. Assists in understanding academic, research and training progress and degree / diploma requirements
4. Provides guidance with financial assistance, research assistance opportunities, national and international internships in consultation with Internship and Placement Branch
5. Assists in understanding the academic, hostel, student conduct regulations and procedures
6. Counsels and helps in developing a plan to deal with academic, research, physical, logistic difficulties
7. Provides guidance inside and outside campus services – accommodations, housing, money matters, transportation, restaurants, cultural and social life in the campus and nearby areas
8. Performs any other duties as required to provide a wholesome academic, research experience and contribute to full professional and personal development of students

Objective: To contribute to the wholesome professional and personal development of students, RRU is recruiting one female and one male student adviser.

Desired skills:

- Sensitive to multi-cultural background of students
- Passionate and caring nature
- High sense of social and emotional quotient
- Patriotic, discipline, ethics and value based approach to tasks.

Educational Qualification & Experience

- Master degree in the field of finance, accounting, management, security with a minimum of 10 years of experience in a similar type of duties in a public or private **sector** (add) Organization.
- Experience in central or state government departments/organizations is desirable.
- Knowledge of CVC guidelines, inspection procedures, inquiry proceedings, regulations, and rules are desirable.
- Retired persons with experience and knowledge can also apply.

Preventive

- To examine the details, the existing Rules, and procedures of the RRU and its constituent(add) Schools with a view to eliminate or minimize the scope for corruption or malpractices.
- To identify the sensitive / corruption-prone spots in the University and keep an eye on personnel posted in such areas.
- To plan and enforce surprise inspections and regular inspections to detect the systems, their failures and existence of corruption or malpractices and report to the higher authorities of the University.
- To maintain proper surveillance on staff, faculty, and service personnel of doubtful integrity.
- To ensure prompt observance of Conduct Rules relating to the integrity of the staff and faculty

Punitive**Punitive measures include the following:**

- To ensure speedy processing of vigilance cases at all stages. In regard to cases requiring consultation with the Central Vigilance Commission, a decision as to whether the case had a vigilance angle shall in every case be taken by the Vigilance Officer who, when in doubt, may refer the matter to the Vice-Chancellor.
- To ensure that charge-sheet, statement of imputations, lists of witness and **other** documents are carefully prepared and copies of all the documents relied upon and the statements of witnesses cited on behalf of the disciplinary authority are supplied wherever possible to the accused officer along with the charge-sheet.
- To ensure that all documents required to be forwarded to the Inquiring Officer are carefully sorted out and sent promptly.
- To ensure that there is no delay in the appointment of Inquiring Officer and that no dilatory tactics are adopted by the accused officer or the Presenting Officer.
- To ensure that the processing of the Inquiry Officer's reports for final orders of Disciplinary Authority is done properly and quickly.
- To scrutinize final orders passed by the Disciplinary Authorities subordinate to Ministry/Department, with a view to see whether a case for review is made out or not.

- To see that proper assistance is given to the external investigation authorities, as authorized by the University, in the investigation of cases entrusted to them or started by them on their own source of information.
- To take proper and adequate action with regard to writ petitions filed by accused officers.
- To ensure that the Central Vigilance Commission is consulted at all stages when it is to be consulted and that as far as possible; the time limits prescribed in the Vigilance Manual for various stages are adhered to.
- To ensure prompt submission of returns to the Commission.
- To review from time to time the existing arrangements for vigilance work in the University for vigilance work subordinate offices to see if they are adequate to ensure expeditious and effective disposal of vigilance work.
- To ensure that the competent disciplinary authorities do not adopt a dilatory or negative attitude in processing vigilance cases, thus knowingly otherwise helping the subject public servants, particularly in cases of officers due to retire.
- To ensure that cases against the University employees on the verge of retirement do not lapse due to time-limit for reasons such as misplacement of files etc. and that the orders passed in the cases of retiring officers are implemented in time.
- To ensure that the period from the date of serving a charge-sheet in a disciplinary cases to the submission of the report of the Inquiry Officer, should, ordinarily, not exceed six months.

Note: Preference may be given to female candidate subject to performance in the Interview

Educational Qualification & Experience

- A degree in Chartered Accountancy or MBA Finance or CWA or B Com
- At least 10 years post qualification experience is a must
- Relevant experience in multinational organization is essential
- Led or part of senior team in Finance function
- Should have strong knowledge of accounting, E.TDS, Tally and other compliances

Desired Qualifications

- Excellent analytical and abstract reasoning skills, plus excellent organization skills
- Ability to work and manage operational, finance and accounting software packages
- Excellent written and oral communication skills
- Demonstrated leadership ability, team management, and interpersonal skills
- Detail oriented and precise in presenting data and reports
- Ability to set up, manage and take ownership of financial and administrative systems

Roles and Responsibilities:

- Assist in all deliberations with internal and external stakeholders;
- Activities related to promoting the overall RRU-SASTRA development initiatives and set objectives;
- Set-up accounts including opening of a bank account, creating project name, budget head, expense head in consultation with the project head;
- Manage Cash Flow Statements (CFS) on regular basis for all the projects and forecasting;
- Ensure amounts reflected in CFS, books of accounts, and financial reports/ UCs provided to internal stakeholders are aligned;
- Prepare quarterly/yearly budget of RRU-SASTRA and make financial reports with analysis on various parameters;
- Prepare annual balance sheet and related annexure, provide necessary documents to auditors for filing of tax and ensure that tax returns of RRU-SASTRA and its affiliates are filed within due date with Income tax and other statutory authorities;
- Provide strategic recommendations to team members and management based on financial analysis and projections;
- Perform cost accounting and budget allocation and revenue/expense analysis;
- Streamline systems and processes for effective, efficient flow of information between budgets, and accounts, investor reporting, statutory as well as internal reporting requirements;
- Maintain appropriate internal controls and financial procedures to ensure financial and management reporting;
- Review all month-end closing activities including general ledger maintenance, balance sheet reconciliations, fixed asset verification and corporate/overhead cost allocation;
- Perform any other administrative duties as assigned time to time, as a 'back-up' for team members or as required by the School/University authorities

Note: Preference may be given to female candidate subject to performance in the Interview

(Sr. No. 12)

Academic and Training Officer

Educational Qualification & Experience

Master's degree in any discipline

- A Good academic/research record
- Fluency in English and Hindi language

Desirable:

- MBA with any specialization
- Ability to meet the timelines
- Good knowledge of State Police Organizations
- Effective Communication Skills in verbal and written formats
- Capacity of providing Academic and Training inputs for University's activities with State Police Organization
- Ability to prepare reports/papers on various assignments

Key Responsibilities:

- Communicate with State Police Organizations
- Conduct/Coordinate Training Programmes for State Police Organizations
- Provide research, training, and extension assistance
- Assist in meetings/conferences/seminars organized for State Police Organizations
- Maintain database pertaining to activities undertaken for State Police Organizations
- Develop, plan, execute, monitor, and report activities undertaken for State Police Organizations
- Collaborate with Police Training Academies/Institutions/Schools/Colleges

Other Desirable Qualifications:

- 1 Teaching, Research and/or professional experience from a reputed organization
- 2 Papers presented/published at Conferences and/or in refereed journals
- 3 Proficiency in Microsoft Office programs and an interest in continued knowledge of technology as it evolves
- 4 Ability to work alone and as part of a Team
- 5 Ability to work a flexible schedule (24x7) as a coordinator with Stakeholders
- 6 Ability to openness to learning new ways of performing the given task

Annexure-I
Schedule of Walk-In -Interview
Rashtriya Raksha University
At & Post: Lavad, Tal: Dahegam, Dist.: Gandhinagar – 382305, Gujarat,India

Sr. No.	Name of the Post	Date of Interview	Reporting Time of Walk- In-Interview	Time of Walk- In- Interview
01	Associate Professor	31/12/2021	10:30 hrs	1200 hrs
02	Library & Information Assistant	31/12/2021	10:30 hrs	1430 hrs
03	Campus Director	03/01/2022	10:30 hrs	1200 hrs
04	Executive Director (SASTRA)& Directorate Innovation Incubation	03/01/2022	10:30 hrs	1430 hrs
05	Assistant Hostel Warden (Boys) & (Girls)	04/01/2022	10:30 hrs	1200 hrs
06	Assistant Engineer- Civil	04/01/2022	10:30 hrs	1430 hrs
07	Senior Manager- Internship & Placement	05/01/2022	10:30 hrs	1130 hrs
08	Administrative Assistant cum coordinator	05/01/2022	10:30 hrs	1430 hrs
09	Student Adviser	06/01/2022	10:30 hrs	1130 hrs
10	Vigilance Officer	06/01/2022	10:30 hrs	1400 hrs
11	Project Officer	07/01/2022	10:30 hrs	1130 hrs
12	Academic and Training Officer	07/01/2022	10:30 hrs	1430 hrs

General Instructions

1. The prescribed qualifications and/or experience shall be the minimum, and the mere fact that a candidate possesses the same shall not entitle him/her for interview. The Rashtriya Raksha University shall have the right to restrict the number of candidates to be interviewed to a reasonable level based on better or higher qualifications and experience than the minimum prescribed.
2. The contractual appointment shall end on the stipulated date of expiry of contract in appointment letter. Selected candidates shall have no right to renewal, extension of conversion into permanent employment.
3. The University retains the discretion not to make any appointment to this vacancy, to make an appointment at a revised remuneration, or to make an appointment with a modified job description and to fix revised qualification, experience, remuneration and requirements.
4. Canvassing or influencing in any form on behalf of any candidate will disqualify such candidate. Rashtriya Raksha University reserves the right to take appropriate action against such candidate.
5. All the candidates are expected to download Brief Profile Form from University website, duly fill and bring along with them the “Brief Profile Form” for the interview. The Form should be neatly and legibly filled or typed preferably in at least 12 Garamond font size.
6. Read carefully qualification & experience for the requirements of the relevant discipline and apply only if you have requisite qualifications and experience.
7. The Rashtriya Raksha University shall have the right to:
 - a. relax any of the qualifications/experience at its discretion;
 - b. draw/ reserve panel(s) against the possible vacancies in the near future;
8. Experience and qualification will be reckoned as on the date of interview.
9. No TA / DA shall be paid to the candidates for attending the interview.
10. In case of any inadvertent mistake in the process of selection, which may come to notice at any stage even after the issue of appointment letter, the Rashtriya Raksha University reserves the right to modify / withdraw / cancel any communication or offer, made to the candidates at any stage.
11. In case of any dispute / ambiguity that may occur in the process of selection, the decision of the Rashtriya Raksha University shall be final and binding.
12. No correspondence will be entertained from candidates regarding postal delays, conduct and result of interview and reasons for not being called for interview.
13. Candidate has to stay at Rashtriya Raksha University, Lavad Campus, if required.
14. The appointment shall be governed by the rules, regulations and/or decision of the Rashtriya Raksha University. Depending upon the experience of the candidate, needs and interest of University, the University may offer appropriate monthly fixed remunerations.

15. Reporting time for Walk in Interview is mentioned in the aforementioned table. No candidate shall be considered after given reporting time.
16. The candidates are required to bring three copies of their resume with photograph, affixed on all copies, original and one set of photocopy of their Academic certificates, Experience certificate and other documents.
17. Qualified female, reserved category, minority candidates are strongly encouraged.
18. COVID-19 Guidelines to be followed during the walk-in-interview as per Annexure-II. Candidate has to submit the Corona self-declaration form to security before entering in to the premises of the University as per Annexure-III.
19. Candidate has to download the brief profile of the candidate for teaching staff for Online & Walk-In-Interview from the RRU website. Filled the form for the same and produce at the time of document verification with all necessary documents with true copy.
20. Address: Rashtriya Raksha University, Lavad, Dahegam, Gandhinagar-382305, Gujarat, India.
21. If you have any query/questions/information, please write only on career@rru.ac.in
22. The University retains the clarification to offset the experience with education qualification and VICE-VERSA

COVID-19 Guidelines to be followed during the Walk-In-Interview.

1. Candidates will not be allowed for **Walk-In-Interview**, if he/she has any COVID like symptoms. He/ she have to submit the attached declaration from before entering in the premises.
2. Face-mask is compulsory & installed Arogyasetu APP in his/her mobile throughout the process of **Walk-In-Interview**
3. Any Luggage will not be allowed within the premises during **Walk-In-Interview**. It should be keep outside the premises.
4. Accompanying person(s) will not be allowed within the premises during the entire **Walk-In-Interview**.
5. All the Candidates must have to follow the guidelines of GoG&GoI for social distancing & other pertaining to COVID-19, which is published from time to time by Government.

CORONA VIRUS SELF DECLARATION FORM

For the health and safety of our community, declaration of illness is required. Be sure that the information you'll give is accurate and complete. Please get immediate medical attention if you have any of the COVID-19 signs.

1. Name:
2. Mobile number:
3. Appear in the walk-in interview for which position:
4. Date & Time of Walk-In Interview:
5. Have You Travelled abroad in 2021? Yes _____ No _____.
(If Yes, then answer question 5 and 6.)
6. Name of Area Visited:
7. Dates of Travel:
8. Have you been in contact with people being infected, suspected or diagnosed with COVID-19?
Yes _____ No _____. If answer is Yes, then answer question 8
9. Your relationship with the people and your last contact date with them.
10. Please state whether you've experienced / are experiencing the following symptoms

Sr. No	Symptoms	Yes	No
a.	Fever		
b.	Cough		
c.	Shortness of Breath		
d.	Persistent Pain in the Chest		

I undersigned, herewith declare that all information given above are true to best of my knowledge and I currently do not live in containment zone as per notified by Government.

Date:

Name & Signature of Candidate: